

Request for Proposals

Utah Commission on Criminal and Juvenile Justice
State of Utah

Crime Reduction Assistance Program (State Asset Forfeiture Grant)

FY 2009 Funding

\$93,000 - State Asset Forfeiture Grant

Application Deadline: Thursday, May 1st, 2008 at 1:00 pm

This document describes procedures and requirements to apply for the State of Utah Crime Reduction Assistance Program - State Asset Forfeiture Grant (SAFG). The FY09 SAFG law enforcement competitive grant program will award grants up to Utah law enforcement agencies throughout the state. The funding period is July 1, 2008 to June 30, 2009. The maximum award any one agency can receive is \$20,000. There is no minimum dollar amount you can apply for this year. Total funds available this year is \$93,000 allowing for 5 to 10 grants to be awarded. All applications will be reviewed by a three to five member law enforcement review committee and awards will be based purely on score. Agencies that participated in state forfeiture this year will be given priority consideration in the scoring process. This advantage will be offered to agencies that have deposited state forfeiture funding in the Criminal Forfeiture Restricted Account (CFRA) with CCJJ between April 1, 2007 to March 31, 2008.

Any agency depositing state asset forfeiture funding after this period will be given priority in the following grant year. The SAFG mini-grant program is competitive so NO Applicant is guaranteed funding.

Our records indicate that the following agencies made deposits into the State Criminal Forfeiture Restricted Account between April 1, 2007 to March 31, 2008 and are therefore eligible for priority consideration in this years competitive grant program:

Box Elder County Davis County Emery County Heber City Kane County Layton City Logan City Midvale City Murray City Moab City Salt Lake City	Salt Lake County Sandy City South Jordan City St. George City Taylorsville City Tooele City Tooele County Utah DPS - Highway Patrol Washington City Washington County West Valley City
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SAFG Grant Purpose Areas: There is created the Crime Reduction Assistance Program. The program shall fund crime prevention and law enforcement activities that have the purpose of:

- deterring crime by depriving criminals of the profits and proceeds of their illegal activities;
- weakening criminal enterprises by removing the instrumentalities of crime;
- reducing crimes involving substance abuse by supporting the creation, administration,
- or operation of drug court programs throughout the state;
- encouraging cooperation between local, state, and multi-jurisdictional law enforcement agencies;
- allowing the costs and expenses of law enforcement to be defrayed by the forfeited
- proceeds of crime; and
- increasing the equitability and accountability of the use of forfeited property used to assist law enforcement in reducing and preventing crime.

SAFG Grant Allowable Costs: A recipient law enforcement agency or political subdivision shall use program awards only for law enforcement or controlled substance law enforcement purposes as described in Subsection (8), and only as these purposes are specified by the agency or political subdivision in its application for the award.

Permissible law enforcement purposes for which award monies may be used include:

- controlled substance interdiction and enforcement activities;
- drug court programs;
- activities calculated to enhance future investigations;
- law enforcement training that includes (but not limited to):
 1. implementation of the Fourth Amendment of the federal constitution and Utah Constitution Article I, Section 7, and addresses the protection of the individual's rights of due process;
 2. protection of the rights of innocent property holders; and
 3. the Tenth Amendment of the federal constitution regarding states' sovereignty and the states' reserved rights;
- law enforcement or detention facilities;
- law enforcement operations or equipment which are not routine costs or operational expenses;
- drug, gang, or crime prevention education programs which are sponsored in whole or in part by the law enforcement agency or its legislative body; and
- matching funds for other state or federal law enforcement grants.

SAFG Grant Unallowable Costs: Law enforcement purposes for which award monies may not be granted or used include:

- payment of salaries, retirement benefits, or bonuses to any person;
- payment of enforcement expenses not related to law enforcement;
- uses not specified in the agency's award application;
- uses not approved or appropriated by the agency's legislative body;
- payments, transfers, or pass-through funding to entities other than law enforcement agencies; or
- uses, payments, or expenses that are not within the scope of the agency's functions.

Schedule Summary

FY 2009 State Asset Forfeiture Grant (SAFG)	
April 4, 2007	SAFG Law Enforcement competitive grant applications released.
May 1, 2008	<p>One original and three (3) copies and one electronic copy by email to: rziebarth@utah.gov must be received at CCJJ on or before Thursday May 1st, 2008 by 1:00pm. NO LATE APPLICATIONS WILL BE ACCEPTED. Send your applications to:</p> <p style="text-align: center;">Criminal and Juvenile Justice, Utah State Capitol Complex, East Office Building-Suite E330 Salt Lake City, Utah 84114-2330.</p> <p>Only one set of appendices is required, attached to the original grant application. Be sure each application is stapled once in the left hand corner, not bound or in a folder.</p>
May 2, 2008	SAFG applications delivered to Utah law enforcement review committee members.
June 1, 2008	Review Committee final scores collected and compiled by CCJJ.
June 4-6, 2008	SAFG Award/Declination notification to applicants.
July 1, 2008	SAFG awards established with a starting date of 7/1/08.

Score Sheet Sample: The following is a sample of the score sheet that will be used to evaluate your State Asset Forfeiture Grant application by the review committee.

FY 2008 State Asset Forfeiture Grant Review Criteria and Scoring Sheet													
		0	1	2	3	4	5	X	Total	Comments			
Cover Page (15%)													
a.	All fields within the cover page are complete.							3					
b.	The budget matrix on the cover page accurately reflects the budget narrative pages in the application.												
c.	Both the applicant authorizing official and program director sign the cover page.												
Application Narrative (35%)													
a.	Clearly describes the problem to be addressed.							7					
b.	Thoroughly documents the problem with data and statistics where possible.												
c.	Community demographics and the number of law enforcement officers are provided.												
d.	Application narrative does not exceed the 3 page limit.												
Budget Narrative (35%)													
a.	Costs are reasonable for the program as outlined.							7					
b.	Budget provides narrative justification of budget expenditures.												
c.	Budget includes computation that clearly identifies the cost of each item and the quantity.												
d.	All costs are allowable under the SAFG grant. (see Application Instructions page 2).												
State Forfeiture Participation (15%)		Yes = 15			No = 0			X	Total	Comments			
a.	Did the applicant agency participate in Utah state forfeiture during the grant year? Yes or No (Participating agencies are identified on the Master Scoring Sheet)							1					
										Final Score			
Scoring is based on a scale of zero to five, with 5 being the highest possible and 0 the lowest.													
The highest score possible for any applicant is 100.													
Five:		Excellent			Responsive and well-executed								
Four:		Above average			Exceeds minimum in some areas								
Three:		Acceptable			Meets the minimum requirements of the RFP								

	Two:	Fair	Partially unresponsive in some areas			
	One:	Inadequate	Fails to meet perceived needs			
	Zero:	Non-responsive	Not addressed in the proposal			